



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
P. O. Box 9020, Olympia, WA 98507-9020

**COSMETOLOGY, BARBERING, ESTHETICS AND MANICURING
ADVISORY BOARD MINUTES**

Date of Meeting: May 09, 2005

Location: Red Lion Hotel
Seattle Room
18220 International Boulevard South
SeaTac, Washington 98188
(206) 246-5535

Board Members Present: LeeAnne Fournier, Chair, Marlena Glymph, Vice Chair,
Sylvia Garcia, Miriam Baush, Barry Bernier, Elaine
Montalvo, David Kile, Berry Crosby Sr., and Donald
Sharrett

Guest speaker Kirby Morris, NIC President

Department of Licensing Staff Present: Trudie Touchette, Administrator
Susan Colard, Deputy Administrator
John Swannack, Deputy Assistant Director
Rosie McGrew, Licensing Manager
Kendra Heath, Secretary Administrative

Call to order

LeeAnne Fournier, Chair, called the meeting to order at 9:05 a.m.

I. Introduction

Introductions were made of all attending board members, staff and public.

II. Old Business

Approval of minutes

Donald Sharrett asked to have his report on High skills, high wages (Work Force) from the February 14, 2005 board meeting attached to the minutes.

Trudie agreed to attach the report to the minutes.

Minutes were approved (see motions)

Action items from last meeting

Report on Pierce and King County

- Rosie gave a report on the number of salon shops, cosmetologist, barbers, manicurist and estheticians in Pierce and King Counties. (See Attached)

AAG to discuss Parliamentary Procedures

- Erika Uhl was unable to attend today's meeting due to a hearing. We will try to have her at the August 8, 2005 meeting.

Braiding

- Trudie went over the status of the braiding issue and the interpretive statement.
- Elaine Montalvo asked how the inspectors that are entering a salon shop distinguish braiding from other activities? Susan stated that if there is an allegation of unlicensed activities in the practice of cosmetology the inspectors would go and do an inspection to see if they are doing anything under cosmetology in the way of hair cutting, dying, or chemicals. If they are in fact only doing "natural hair braiding" they will give them a law book and leave.
- David Kile asked if the Department sent a letter to all Licensee's notifying them of the deregulation of braiding. Trudie reintegrated the fact that the department did not deregulate braiding.
- Kirby Morris suggested that the board members look into other states and see what they do relating to braiding.
- Marlena Glymph asked Trudie about the evidence provided to the Department regarding the damage caused from poor braiding. Trudie stated that the department has never received documentation stating that the damage was caused from braiding. David Kile said that he forwarded an e-mail from Denise Klug to Trudie with documentation pertaining to harm caused from braiding. Trudie said she never received that information and asked Denise to send it to her herself.
- Kirby Morris suggested that someone who has an injury directly related to braiding should contact the Department of Licensing and have an inspector take pictures and do an interview with the individual.

III. New Business

Correspondence

The following correspondence were read:

- LeeAnne Fournier read Liz Luce's appointment letter. And the response to the board from Fred Stephens regarding the letter that was submitted by the board supporting Rosie McGrew

Inspection Reports

January	Total Inspections: 546	Total Audits: 5
February	Total Inspections: 351	Total Audits: 8
March	Total Inspections: 669	Total Audits: 5

Inspectors Location:

- Susan Colard stated that the inspectors are completing Spokane. The Department is still hopeful to have all of Washington complete by the end of the biennium.
- Susan also noted that the Nevada State Board of Cosmetology visited the Department, they were looking for ways to better their business practices and were very impressed on the way we do business.

IV. Discussion Topics

Verbatim style minutes:

- David Kile has done research regarding prior board meeting minutes. He says that there are only recommendations and motions. He believes that we loose a lot of valuable information that happens during the meetings. He has concerns that the communities wont have the full effect of what's going on during the board meetings when they read the minutes in the NW stylist.
- Kirby Morris reminded the board that the minutes are on an audiocassette for listening later. Kirby suggest checking out what other States do and comparing the differences.
- LeeAnne stated that Roberts Rules states that it should be recorded what was done at the meetings and not what was said.
- Trudie informed the board that the minutes have gone thru several styles and formats and where we are trying to get to is just a format that summarizes the meeting and list the motions.
- Miriam says in her experience, you always have access to the audio portion of the minutes, but in the essence of time, manpower, paper work, she has always seen the minutes done in this fashion. Details are covered by attachments.
- Barry Bernier would also like to see the minutes verbatim and asked what the workload issue would be.
- Trudie told the board that we will have to see what our requirements are regarding verbatim minutes.

1998 Board Report Presentation:

- Trudie presented a report on the History of the Advisory Board (see attached)

Presentation by Kirby Morris, NIC President

- Kirby discussed the NIC written examination and assured everyone that the transition will be smooth. He also mentioned that the test will be offered throughout the State via computer based testing. Students will be able to take the exam anywhere in the country where there is NIC testing available. Kirby stated that the written exam is the same in all states that use the NIC exam. The exam is entry-level and covers minimum competency to protect the health, safety, and welfare of the consumer. Kirby reminded the board members that they are members of NIC and they should not hesitate to refer to them when needed.

Workload Issues:

- Rosie McGrew presented a report on our phone calls and workload. She mentioned that the cosmetology unit is processing current days work.

Dedicated Account:

- John Swannack gave an update on the dedicated account legislation that passed during this session. Mr. Swannack discussed the advantages of having a dedicated account and explained that dedicated funds stay in your account at the end of the fiscal year, unlike general fund accounts where any money remaining at the end of the year revert back into the state general fund. John mentioned that the web site has been updated with the dedicated account information. John also noted that we are still required to get legislative approval to spend the money.

V. Public input

Anne Martin:

- Anne approached the board with her proposed changes in WAC 308.20.080 (See Attached)

Denise Klug, Clover Park Technical College:

- Denise asked board members and licensing staff to please re-visit the braiding issue. She mentioned that the inmates at Purdy correctional facility are braiding each others hair for a fee.

VII MOTIONS

- 05-01 There was a motion to approve the minutes with the corrections mentioned. The motion was seconded.
The motion passed
- 05-02 David Kile wanted to note that he made a negative vote in order to have the opportunity to discuss the minutes at a later date.
- 05-03 David Kile motioned that the minutes be verbatim.
Berry Bernier second the motion.
Miriam Baush reminded the board members that they have access to the audio; however, the minutes are always done in this fashion. Kirby Morris,

NIC President, offered to provide the Department with a financial statement for a state that does verbatim minutes. Trudie stated that she will research the requirements for note taking and then a decision will be made. The motion was tabled until the next meeting.

VIII. Items for next Board meeting

- Report on other States regarding verbatim minutes – Trudie Touchette
- Status on Apprenticeships –
- Discussion on 98 Board Report – Berry Crosby Sr.
- Report on number of OP/SS in all counties in WA – Berry Crosby Sr.
- Advisory Board verses Regulatory Board – David Kile
- Breaking Down Curriculum – David Kile/Sylvia Garcia
- Number of schools that have a manicuring program – Rosie McGrew
- Boards and Commissions Membership Handbook
<http://www.governor.wa.gov/actions/appointments/boards/handbook/handbook.pdf>

VIII. Adjournment:

Meeting was adjourned at 1:12 p.m

Future Board Meetings

August 8, 2005

November 14, 2005

Location: Red Lion Hotel Seattle Airport, SeaTac, Washington

(Previously named: West Coast SeaTac Hotel)

Prepared by:

Kendra Heath
Secretary Administrative

Date

Submitted by:

Trudie Touchette
Administrator

Date

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